

TASMANIAN
P A C I F I C
O Y S T E R C O

SINCE
1985

' THE FRESH FISH PEOPLE '

TEL: (03) 9689 - 6444

FAX: (03) 9689 - 6633

EMAIL: tpoc@tpoc.com.au

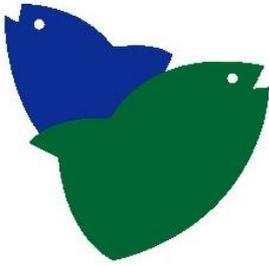
Sustainable Procurement Policy

Tasmanian Pacific Oyster Co. recognises it has an implicit role in furthering sustainable development, through its procurement of goods, and services and works. TPOC recognises the potential impact this spend has on the environment and where applicable will integrate sustainability, environmental and social issues into the procurement process.

TPOC aims to achieve this by:

- Taking into account the need to minimise emissions and reducing the negative impacts of transportation when purchasing goods and services
- Taking steps to minimise carbon dioxide and other greenhouse gas emissions through the detailed consideration of products and services procured
- Considering the environmental performance of all suppliers and contractors, and encouraging them to conduct their operations in an environmentally sensitive manner
- Considering the basic life cycle analysis of products to minimise the adverse effects on the environment resulting directly or indirectly from products
- Selecting products / services that have minimal effect on the depletion of natural resources and biodiversity
- Giving a preference to Fairtrade, or equivalent, and ethically sourced and produced goods and services
- Working more effectively with local suppliers to ensure they are encouraged to bid for the TPOC's business in line with the Procurement Policy.
- Ensuring all relevant procurement contracts and tenders contain sustainability specifications as appropriate to the product or service being procured.
- Comply with all Australian regulations and legislation and ensuring our suppliers do the same

Training all TPOC staff on sustainability considerations within the procurement process



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Tasmanian Pacific Oyster Co. procedures for sustainable purchasing:

The Purchasing manager and Quality Assurance Officer will have the responsibility to:

1. Collect information and identify potential environmental impacts of the product.
2. Interpret collected information.
3. Compare different brands.

1. Define the need and specifications

Sustainability implications must be considered when deciding on goods or services to be purchased. Researching potential impacts will save time, effort and costs in the long term. Apply simple checklists for determining impacts during a product's life cycle:

- product design and construction (e.g. materials it is made from);
- transport and delivery impacts (e.g. distance travelled, packaging);
- operation and maintenance during use;
- end-of-life disposal options.

Environmental requirements for a product must be clear, open and encourage competition between potential suppliers. Use information gathered on the potential impacts of the product to develop environmental requirements for the contract. Ensure they are:

- achievable i.e. suppliers can actually meet them;
- measurable in terms of providing environmental benefits (energy or water saved, waste avoided etc.);
- not so specific as to prevent innovative solutions that are fit for purpose, sustainable and able to meet the tender criteria.

2. Establish potential sources of supply

Check sources of environmental information on suppliers, including common-use or period contracts, catalogues, online resources and industry or government directories. Check if suppliers have 'green' credentials.

Request from the supplier to have an accredited environmental management system and operational sustainability policy and ensure they fully comply with environmental legislation.

3. Evaluate responses from suppliers

Sustainability consideration is a mandatory selection criterion alongside criteria such as price, quality and availability. The Quality Assurance Officer at TPOC will evaluate sustainability issues.

Score the suppliers by percentage. Eg. Sustainability Score = 15% Quality Score = 55%, Price Score = 30%.

To find out the sustainability of a product range gather information on the environmental performance of specific brands. Score each product by their effect on the following environmental issues: (Out of 5) energy use; water consumption; disposal options at end-of-life; toxic chemicals; atmospheric pollutants (e.g. greenhouse gases, ozone-depleting compounds etc).

4. Monitor supplier performance

Monitor the performance of the selected product and its supplier to ensure continuous improvement and better product design and that contract conditions are being met. Any problem with the product or its supplier should be addressed immediately. Obtain feedback on a product's performance from its end-users.